



**National Productivity Council  
HQ, New Delhi**

<b>Advertisement No. 11008/ECAG/MoMA/2025-26</b>	<b>Dated: 03<sup>rd</sup> June, 2025</b>
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**Request for invitation for empanelment of NGOs/ Organizations /companies working in the field of schemes run by the Ministry of Minority Affairs (MoMA), with special emphasis on the Skilling and Training Component, Women Leadership and Entrepreneurship Component, and Education Component / beneficiary-oriented schemes of Govt of India -reg.**

**1. Introduction:**

National Productivity Council (NPC) is national level organization to promote productivity culture in India. Established by the Ministry of Industry, Government of India in 1958, it is an autonomous, multipartite, non-profit organization with equal representation from employers' & workers' organizations and Government, apart from technical & professional institutions and other interests. NPC is a constituent of the Tokyo-based Asian Productivity Organization (APO), an Inter-Governmental Body, of which the Government of India is one of the founder members. NPC teams up with its clients to work out solutions towards accelerating productivity, enhancing competitiveness, increasing profits, augmenting safety and reliability, and ensuring better quality. It provides reliable database for decision-making, improved systems and procedures, work culture as well as customer satisfaction both internal & external. The solutions can be all-encompassing or specific depending on the nature of the problem. Promotional and catalytic in nature, NPC's services have bearings on economic growth and quality of life. The Council promotes a comprehensive view of productivity focused on improving triple bottom line – economic, environmental, and social and adds value for all the stake holders through generation & application of advanced knowledge for inclusive Growth. For further details, please visit our web site: [www.npcindia.gov.in](http://www.npcindia.gov.in)

**2. Request for invitation**

Applications from intending NGO/Organizations having expertise and experience in the field of schemes run by the Ministry of Minority Affairs (MoMA), with special emphasis on the Skilling and Training Component, Women Leadership and Entrepreneurship Component, and Education Component.

The intent of empanelment is with reference to the Ministry of Minority Affairs (MoMA) having designed an integrated scheme called *Pradhan Mantri Virasat Ka Samvardhan (PM VIKAS)*, which consolidates its five erstwhile livelihood schemes: *Seekho aur Kamao*, *USTTAD*, *Hamari Dharohar*, *Nai Roshni*, and *Nai Manzil*. PM VIKAS is a Central Sector (CS) scheme of this Ministry and is aligned with the 15th Finance Commission cycle period, extending up to 2025–26.

### 3. Last Date for Application: 09<sup>th</sup> June, 2025

#### 4. Submission Process:

The following documents/papers must be submitted for the empanelment to be considered valid for the year 2025-27:

- Copy of Certificate of Incorporation / NGO (registration on Darpan portal of NITI Aayog)
- Undertaking stating that the organization is not blacklisted by any Central Government/State Government/PSU/other agencies
- Copy of PAN Card and GSTIN of the organization
- Copies of Audited Balance Sheets along with Income Tax Returns (ITRs) for the last three financial years
- Details of experience in implementing schemes run by the Ministry of Minority Affairs (MoMA), with special emphasis on the following (along with documentary proofs):
  - Skilling and Training Component (earlier known as USTTAD, Hamari Dharohar, Seekho aur Kamao)
  - Women Leadership and Entrepreneurship Component (earlier known as Nai Roshni)
  - Education Component (earlier known as Nai Manzil)
- An organization should have experience in implementing beneficiary-oriented schemes of GoI. Emphasis on skill development schemes or programmes.

#### 5. Other Terms and Conditions

- The application may be submitted **Annexure-I**
- Even though application may satisfy the above requirements, the same may be disqualified for the following reasons:
  - If misleading or false representation of facts are made or deliberately suppressed in the information provided in the forms, statements, and enclosures of this document.
  - If they have a record of poor performance such as abandoning work, not properly completing the contract or financial failures/weaknesses.
  - If confidential inquiry reveals facts contrary to the information provided by the agency/vendor or unsatisfactory performance in any of their previous engagement.
- All agencies must follow the project monitoring and quality review guidelines as decided by NPC on case-to-case basis.
- Any agency can be debarred if the performance during the execution of project or compliance to the guidelines is found to be unsatisfactory.
- **National Productivity Council reserves the right to accept or reject any or all the applications either fully or partly at any stage without assigning any reason.**
- All the information collected during the process of study is strictly confidential and no part of the work to be reported anywhere.

#### 6. How to apply:

Application should be submitted via email to [eca.group@npcindia.gov.in](mailto:eca.group@npcindia.gov.in) and cc to [ls.kamde@npcindia.gov.in](mailto:ls.kamde@npcindia.gov.in) on or before the specified date.

**ANNEXURE-I**

**Format of Application  
(On letter Head)**

Letter No.

Date:

Director and Group Head  
Environment and Climate Action Group  
National Productivity Council  
Utpadakta Bhavan  
5-6 Institutional Area, Lodhi Road  
New Delhi – 110003

Dear Sir,

**Sub: Application for empanelment NGOs/ Organizations /companies working in the field of schemes run by the Ministry of Minority Affairs (MoMA), with special emphasis on the Skilling and Training Component, Women Leadership and Entrepreneurship Component, and Education Component / beneficiary-oriented schemes of Govt of India -reg.**

We, ....., having our registered office at ....., are interested and willing to empanel our NGO under the project for the following States (up to 4): {mention the names of the States interested}.

(1) .....

(2) .....

(3) .....

(4) .....

**Detail information of our NGO/ Organisation as mentioned below:**

1.	Full Name of the NGO/ Organisation	
2.	Incorporation Certificate Organisation/ Company / NGO (registration on Darpan portal of NITI Aayog) (Attach supporting documents)	
3.	Year of Establishment	

4.	Address of Corporate Office, Telephone/Tele fax Numbers, corporate email-ID and website URL name of the Applicant	
5.	Names, Address and Email IDs & mobile numbers of Authorized Representatives /contact persons	
6.	Name and addresses of Directors /Partners /Proprietors /Key Managerial Personnel	
7.	GST No. (Attach supporting documents)	
8.	NGO/ Organisation/Company PAN Number (attach supporting documents)	
9.	Experience in the field of 1. Skilling and Training Component (earlier known as USTTAD, Hamari Dharohar, Seekho aur Kamao) 2. Women Leadership and Entrepreneurship Component (earlier known as Nai Roshni) 3. Education Component (earlier known as Nai Manzil) 4. Other beneficiary-oriented schemes of Govt of India (Attach supporting work order documents)	
10	Details of Key Team Members for Execution of Work, Including Available Infrastructure (Curriculum Vitae of the team members and Details of Infrastructure (leased/owned) to be attached)	
11	Have you been blacklisted /debarred by any of the Government Undertakings/ Companies /Organizations, and if so, name of the i. Company as well as period of debarring and reasons thereof	

I hereby declare that the above information is true & correct to the best of my knowledge and belief.

**(Authorized Signature & Seal)**